PERSONAL INFORMATION

Full Name ___________________________ Date ________________

Primary Email ___________________________ Alternate Email ___________________________

Permanent Address (include apartment number)
City ___________________________ State ________ Zip Code __________

Home Telephone # ___________________________ Additional Telephone # ___________________________

☐ Current Address same as Permanent Address above

Current Address (include apartment number)
City ___________________________ State ________ Zip Code __________

EDUCATION

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<tr>
<th>Institution</th>
<th>Dates Attended</th>
<th>Degree/Major</th>
<th>Graduation Year</th>
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INTERNSHIP INFORMATION

Please indicate, in order of preference, the areas in which you would like to intern. For more information, please visit our website www.ruralneighborhoods.org

☐ Fundraising and Development Internship
☐ Technology Internship
☐ Public Policy Internship
☐ Special Projects

Tell us about your Special Project idea:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

If you are not selected for one of your indicated preferences, would you like to be considered for an internship in another area/division?  _____ Yes  _____ No, I only want to be considered for the positions identified

Will you receive credit for your internship?

☐ Yes  ☐ No

If yes, please tell us about any special requirements for your program.

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Please indicate below if you would like to receive email communications from Rural Neighborhoods including advocacy updates and newsletter.

☐ Yes  ☐ No

How did you learn of the internship opportunities at Rural Neighborhoods?

☐ College Career Center
☐ Online Job Posting
☐ Current or Former Intern or Staff
☐ Rural Neighborhoods Website
☐ Other: ___________________________
**SCHEDULE**

*Please check days available:*

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*Total Hours per Week:  

**Additional Documents**

In addition to this application, make sure you include the following **required** documents. Incomplete applications will not be considered.

**Cover Letter**

Your cover letter should address:

- why you want to intern with Rural Neighborhoods;
- prior skills, knowledge (including course work) and employment;
- academic experience relevant to an internship at Rural Neighborhoods;
- work experience in, or passion for, housing, community development, poverty issues and advocacy;
- your immediate post-internship plans as well as your longer-term career or academic goals; and what you hope to gain from your internship experience.

**Resume**

In addition to education and work experience, please identify any awards, honors and accomplishments, as well as your skills and interest.

**Writing Sample**

Please attach a writing sample of no more than 2,500 words that demonstrates your writing, research and reasoning skills. It may be on any topic, however, applicants are encouraged to submit samples related to children, social justice, or other related topics. Class papers that are indicative of writing ability may be submitted as writing samples.
**References**

We require two letters of recommendation. The first letter **must** be from a professor who is familiar with your academic work. The second may be a professional or other academic contact. Your references should send their letters directly to the internship coordinator via email, fax or mail using the contact information at the bottom of this application.

*For questions, contact the internship coordinator at giving@ruralneighborhoods.org.*

*If you need to send hard copies of any documents, mail them to:*

Rural Neighborhoods  
Attn: Internship Coordinator  
POB 343529  
Florida City, FL 33034